

**Mount Laurel Library  
Board of Trustees  
Regular Meeting Minutes  
December 18, 2019**

**CALL TO ORDER:** 6:01 P.M.

**FIRE SAFETY INFORMATION:** Provided by Mr. Stridick

**OPEN PUBLIC MEETING LAW STATEMENT:**

Mr. Stridick stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

**ROLL CALL:**

Gina Acerbo - *absent*  
Diane Blair - present  
Karen Cohen - present  
Noreen Duffey - present  
Marie Kromplewski - present  
Dennis Marks - present  
Stephanie Sawyer - present  
Stephen Steglik - present  
Walter Stridick - present

**ALSO PRESENT:**

John Armano, Esq.  
Becky Boydston  
Gayle McCormick

**PUBLIC COMMENT:**

None

**APPROVAL of MINUTES:**

Approval of minutes of November 20, 2019 meeting  
Motion: Ms. Sawyer  
2<sup>nd</sup>: Ms. Cohen  
All in Favor

**APPROVAL of BILL LIST and BILL LIST ADDENDUM:**

Motion: Ms. Cohen  
2<sup>nd</sup>: Mr. Marks  
Roll Call: 8 yes votes

## **REPORT from LIBRARY STAFF:**

### **Study Rooms**

A reasonable estimate has been received from a Sourcewell –affiliated contractor for the proposed remodeling of the Quiet Lounge to create two additional study rooms. Based on the Township’s membership with Sourcewell, we are not required to get another quote. The Township has used the same contractor and been happy with his work. He should be able to begin the project soon since winter is his slow season.

### **Library Discards**

The Friends of the Library no longer wish to receive discarded library materials which are not accepted by Better World Books. Ms. Boydston has learned that a Rutgers student organization is interested in taking those items and redistributing them to various organizations and non-profits in need of such materials.

### **Staff In-Service Training Day**

Staff training day went well despite our planned speaker’s inability to attend to due inclement weather in her home town. Staff members were able to learn more about the role of various library departments and how each segment contributes to the team for efficient library operations. Employees watched a webinar about managing stress, and later, a TED Talk which discussed strategies for dealing with difficult people.

### **WiFi Upgrade**

The wireless network upgrade has been completed and users of it should have an easier time signing in for free access.

### **Monthly Statistics**

Mr. Marks commented that he is pleased to see an increase in library usage by outside groups since it indicates that more community members are taking advantage of the library’s offerings.

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

### **RFPs for 2020**

Proposals have been received for 2020 services and are available for review. At the reorganization meeting in January Board Trustees will make appointments for the year. Ms. Cohen inquired about the reason multiple paper copies of the proposals are provided instead of using an electronic format. Mr. Armano explained that the Township’s advertisement instructs applicants to submit a specified number of paper copies.

**Noise in the Library**

A library patron recently posted a comment on Face Book about noise in the library. Librarian Kelly Jefferson created new signs which may be more effective in keeping conversation and other noise to appropriate levels in designated areas of the library. All were in agreement that the signs look good.

**RESOLUTION 2019-36: Authorization to Sell Surplus on Better World Books**

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Mr. Marks

2<sup>nd</sup>: Ms. Duffey

Roll Call: 8 yes votes

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

Motion to adjourn at 6:25 PM: Ms. Sawyer

2<sup>nd</sup>: Ms. Duffey

All in favor