

**Mount Laurel Library
Board of Trustees
Regular Meeting Minutes
November 14, 2018**

CALL TO ORDER: 6:00 P.M.

FIRE SAFETY INFORMATION: Provided by Mr. Stridick

OPEN PUBLIC MEETING LAW STATEMENT:

Mr. Stridick stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

ROLL CALL:

Gina Acerbo - present
Diane Blair - *absent*
Karen Cohen - *absent*
Noreen Duffey - *absent*
Kurt Folcher - *absent*
Marie Kromplewski - present
Dennis Marks - present
Stephanie Sawyer - present
Walter Stridick - present

ALSO PRESENT:

John Armano, Esq.
Becky Boydston
Gayle McCormick

PUBLIC COMMENT: None

APPROVAL of MINUTES:

Approval of minutes of October 17, 2018 meeting

Motion: Ms. Sawyer

2nd: Mr. Marks

All in Favor

APPROVAL of BILL LIST plus BILL LIST ADDENDUM :

Motion: Mr. Marks

2nd: Ms. Kromplewski

Roll Call: 5 yes votes

REPORT from LIBRARY STAFF:

PSE&G Direct Install Program

Plans are moving forward to replace inefficient lighting fixtures and two outdated boilers. Under the Direct Install Program, the library pays only 30% of the cost of the upgrades, payable over 36 months at 0% interest, and is expected to begin enjoying significant savings on energy costs immediately.

Lighting Controls

Lights inside the library can now be turned on and off by using newly installed switches rather than flipping breakers: a much needed improvement.

Seed Library

Together with the Environmental Club at Rowan College Burlington County Ms. Boydston is exploring the possibility of starting a seed library. A few other libraries in the area have begun offering a collection of seeds and growing instructions and the idea seems to be a favorable one for the Mount Laurel community.

Friends of the Library

The Friends enjoyed a successful book sale in October and their coffee table book sale begins next week. At their monthly meeting Ms. Boydston requested \$25,000 to fund two new video streaming services via Canopy and RB Digital and to expand Hoopla and Overdrive offerings. She also intends to purchase display racks for books in the children's area of the library. In addition, Ms. Boydston requested a \$15,000 contribution in January to purchase 2019 museum passes.

It was noted that Mount Laurel Town Council officially recognized the contribution of our Friends group during Friends of Libraries Week.

Staff In-Service Day

On Tuesday, December 4th it is expected that 25 staff members and 5 regular volunteers will attend sessions on managing bias and reviewing safety training. The library will be closed to the public that day.

Rotary Club

Ms. Boydston has been asked to speak before the Rotary Club of Mount Laurel about the library's offerings, including the new Cricut machine which Rotarians funded for our Maker Space.

OLD BUSINESS:

Nothing to address.

NEW BUSINESS:

Summary of Trustee Institute

Mr. Stridick attended the NJ Library Trustee Institute On October 27th. He presented a synopsis of the many interesting things he learned at this useful seminar and is happy to discuss any of the finer points

in detail. Overall, he said that he has a deeper appreciation for our library, trustees, staff, and township representatives who all devote time and effort to work harmoniously for the better of the library and the community. Ms. Boydston confirmed that Mr. Stridick's attendance at the Trustee Institute ensured that the education requirement for trustees has been met for the year.

RESOLUTION 2018-40: 2019 Budget

Ms. Boydston previously distributed the library's proposed budget for 2019 and explained that the township's appropriation has fallen by about \$23,000 due to the state's calculation based on property tax rates. Despite that, the budget is healthy because the majority of capital improvement projects have been completed, thus less is needed to fund the capital budget line. Also, the state has provided earlier notice of the actual pension liability so the budget line for actual pension expense is lower than the estimated amount last year. Further, funds are no longer needed for a labor attorney since the formation of an employee union has ended. Budget line increases include a 1.9% raise for full-time staff as well as a larger maintenance budget for Horizon, the main library computer system. The server is 5 years old and upgrades are needed, specifically to transfer from a library-based server to a cloud-based system with servers maintained and secured by SirsiDynix.

Motion to approve: Ms. Kromplewski

2nd Ms. Acerbo

Roll Call: 5 yes votes

RESOLUTION 2018-41: Authorization to Sell Surplus on Better World Books

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Sawyer

2nd: Mr. Marks

Roll Call: 5 yes votes

PUBLIC COMMENT: None

ADJOURNMENT:

Motion to adjourn at 6:30 PM: Ms. Kromplewski

2nd: Ms. Sawyer

All in favor