

**Mount Laurel Library
Board of Trustees
Regular Meeting Minutes
April 18, 2018**

CALL TO ORDER: 6:00 P.M.

FIRE SAFETY INFORMATION: Provided by Mr. Stridick

OPEN PUBLIC MEETING LAW STATEMENT:

Mr. Stridick stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

ROLL CALL:

Gina Acerbo - present
Diane Blair - present
Karen Cohen - present
Noreen Duffey - *absent*
Kurt Folcher - present
Marie Kromplewski - *absent*
Dennis Marks - present
Stephanie Sawyer - present
Walter Stridick - present

ALSO PRESENT:

John Armano, Esq.
Becky Boydston
Gayle McCormick
Meredith Tomczyk

PUBLIC COMMENT: None

APPROVAL of MINUTES:

Approval of minutes of March 28, 2018 meeting:
Motion: Mr. Marks
2nd: Ms. Cohen
6 yes votes, 1 abstention (Mr. Folcher)

APPROVAL of BILL LIST and BILL LIST ADDENDUM:

Motion: Ms. Sawyer
2nd: Mr. Marks
7 yes votes

REPORT from LIBRARY STAFF:

New Items to Circulate

Ms. Boydston announced the addition of new items to the library's collection which may be checked out according to the proposed revised Circulation Policy (see Resolution 2018-20, below). The new items are cake pans and board games.

Family/Group Library Cards

The latest Horizon software update allows us to link cards for families, if they choose. This will enable a parent to perform one checkout for several family members at one time and gives permission for patrons to pick up items on hold under another family member's card.

Friends Book Sale and Garden Club Plant Sale

Ms. Cohen reminded everyone that the Friends will be holding their next book sale 4/26/18 – 4/28/18 and the Garden Club will be selling plants, rain or shine, on 4/28/18.

OLD BUSINESS:

Parking Lot Improvements

Ms. Boydston, Meredith Tomczyk and Jerry Mascia of Mount Laurel Township, representatives of the Alaimo Group and the paving contractor held a preconstruction meeting this morning. Parking lot milling and paving is scheduled to begin 5/21/18. Since the winning bid was lower than anticipated we have enough money to expand the scope of sidewalk improvements from as-needed repairs to complete replacement of all sidewalks and curbing. This will not only look better but it may eliminate the need to replace older sidewalk sections in the near future. All Trustees were in agreement.

NEW BUSINESS:

Financial Disclosure

Ms. Boydston reminded all Trustees to complete their financial disclosure by April 30th to avoid a fine.

Security Camera Signage

Mr. Marks expressed interest in posting more notices about the use of security cameras in the library.

Ms. Boydston will look around for places to add signs.

RESOLUTION 2018-19: Shared Service Agreement

This is an annual renewal of our Financial Service Agreement with the Township. The arrangement has been working well.

Motion to approve: Ms. Sawyer

2nd: Ms. Acerbo

Roll Call: 6 yes votes, 1 recusal (Mr. Folcher)

RESOLUTION 2018-20: Adopt Change to Circulation Policy

As stated in the Report from Library Staff, new items have been added to the library's collection therefore new guidelines for borrowing and usage were added. Also, statements of policy regarding linked family library cards were added.

Motion to approve: Mr. Marks

2nd: Ms. Sawyer

Roll Call: 7 yes votes

RESOLUTION 2018-21: Authorization to Sell Surplus on Better World Books

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Acerbo

2nd: Ms. Cohen

Roll Call: 7 yes votes

RESOLUTION 2018-23: Establishing Capital Expense Plan and Reserving Funds

After reviewing the budget, Ms. Boydston and Ms. Tomczyk propose that \$100,000 be transferred from Surplus to Capital to cover the cost of additional sidewalk construction.

Motion: Mr. Folcher

2nd: Mr. Marks

Roll Call: 7 yes votes

RESOLUTION 2018-22: Vote to Conduct Executive Session

Closed session was proposed to discuss matters involving personnel.

Motion to approve: Mr. Folcher

2nd: Mr. Marks

All in favor

RETURN TO REGULAR SESSION for conclusion of meeting at 6:54 P.M.

PUBLIC COMMENT: None

ADJOURNMENT:

Motion to adjourn at 6:55 PM: Mr. Stridick

All in favor