

**Mount Laurel Library
Board of Trustees
Regular Meeting Minutes
October 19, 2016
6:00 PM**

ROLL CALL:

Dennis Marks - present
Noreen Duffey - present
Karen Cohen - present
Carol Bell - present
Marie Kromplewski - present
Kimberly Plasket - present
Dennis Riley - present
Diane Blair - present
Deborah Rixon - present
John Armano - present
Becky Boydston – present
Gayle McCormick – present

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Motion to approve September 21, 2016 meeting minutes: Mr. Riley, 2nd Ms. Plasket
Roll Call: 8 yes votes, 1 abstain

APPROVAL of BILL LIST and BILL LIST ADDENDUM:

Motion to approve: Ms. Bell, 2nd Ms. Kromplewski
Roll Call: 9 yes votes

REPORT from LIBRARY STAFF:

Roof: Work on the roof is finished, including closing off skylights. Ms. Boydston is still considering adding a light fixture where the largest skylight had been. She will discuss the possibility of this with an electrician.

Flooring: Carpet replacement is well underway with the public areas nearly finished. Several comments were received about how nice it looks. Installation of new tile in the meeting room is complete but carpet will take another week or so throughout the staff office areas.

Fire Panel Update: Work to replace the outdated fire panel is ongoing and nearly done. The new system is better inasmuch as it will more accurately identify the location of problems in the building that trigger the system. Further, the old system could not be serviced because parts are no longer available. Although additional services had to be added to the scope of work for this project we are still within budget; adequate funds were encumbered in April.

Staff Changes: A part-time Youth Services Librarian resigned but interviews have already begun to fill her position. Also, a Page who had been working part-time just gave two-week notice but we have a few prospects in mind to replace her.

Fall Festival, Staff Training: Both events went well.

Friends News: On October 17th Town Council recognized our Friends organization with a proclamation celebrating National Friends of the Library Week.

Statistics: September statistics were previously distributed to Board members by email. September programs were well-attended with numbers higher than those of September 2015.

OLD BUSINESS: Nothing to discuss.

NEW BUSINESS:

RESOLUTION 2016-37: Vote to Conduct Executive Session of up to 15 Minutes

Motion to approve: Mr. Riley, 2nd Ms. Bell

Roll Call: All in favor

Executive Session began at 6:15 P.M. and ended at 6:25 P.M.

RESOLUTION 2016-38: Authorization to Sell Surplus through Better World Books

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Bell, 2nd Ms. Duffey

Roll Call: 9 yes votes

Looking Ahead to 2017: Mr. Marks mentioned that proposals for 2017 professional services and appointment of Board members/officers will be slated for vote at the December meeting.

Grand Reopening: Ms. Boydston is in favor of publicizing the library's recent improvements with a Grand Reopening but she is unable to suggest a date until additional work is done. Specifically, painting of the building interior including the meeting room should be finished before inviting the public to take notice of improvements. Meredith Tomczyk is in the process of reviewing our budget to determine how soon we will be able to hire a painting contractor. Ms. Plasket again expressed her desire to include power washing the exterior of the building before a Grand Reopening takes place. She would also like to look into the possibility of installing new signage on the lawn, both a digital sign for information and a decorative sign to replace the current one with a sign like the one at the entrance to Memorial Field on Mount Laurel Road.

PUBLIC COMMENT:

None

ADJOURNMENT:

Motion to adjourn at 6:35 PM: Ms. Blair, 2nd Mr. Riley

Roll Call: All in favor