

**Mount Laurel Library  
Board of Trustees  
Regular Meeting Minutes  
June 21, 2017**

**CALL TO ORDER:** 6:00 P.M.

**FIRE SAFETY INFORMATION:** Provided by Ms. Kromplewski

**OPEN PUBLIC MEETING LAW STATEMENT:**

Ms. Kromplewski stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

**ROLL CALL:**

Dennis Marks - *absent*  
Noreen Duffey - present  
Karen Cohen - present  
Deborah Rexon - *absent*  
Marie Kromplewski - present  
Gina Acerbo – present  
Stephanie Sawyer – present  
Kurt Folcher – *absent*  
Diane Blair – present

**ALSO PRESENT:**

Keith Trimble, Esq.  
Becky Boydston  
Gayle McCormick

**PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES:**

Approval of May 17, 2017 minutes of meeting:  
Motion: Ms. Sawyer, 2<sup>nd</sup> Ms. Duffey  
All in Favor

**APPROVAL of BILL LIST and BILL LIST ADDENDUM:**

Motion to approve: Ms. Acerbo, 2<sup>nd</sup> Ms. Blair  
Roll Call: 6 yes votes

**REPORT from LIBRARY STAFF:**

**New Outdoor Signs:**

Installation of the new sign at the driveway entrance has been completed. All agreed the sign looks quite nice. The new digital sign will be installed soon and its faux stone will closely match the stone used to construct the driveway sign.

**Museum Pass System:**

The online system for museum pass reservations hit a glitch a few days ago due to a server issue on the vendor's side but the problem appears to be resolved.

**Summer Reading:**

Our summer reading kick-off is scheduled Sunday, June 25<sup>th</sup>.

**New Computers:**

New AWE computers in the children's section have been received and set up.

**OLD BUSINESS:**

**Parking Lot:**

Ms. Boydston reported that she and Ms. Tomczyk met with Mr. Long of the Alaimo Group to discuss parking lot improvements. He has been assured that capital funds are available for the project so Mr. Long will begin working on the specs. It is proposed that the open area in the center of the long row of parking spaces be replaced with additional parking spaces and that one-way directional indicators be included in the plan. Additional spaces will also be created by relocating the dumpster to a new concrete pad at the far end of the lot. Mr. Long does not recommend removing the concrete islands because the curbs offer protection for parked cars. He did think creating bull-nosed curbs might reduce the incidence of problems associated with drivers hitting the curbs. Ms. Cohen disagrees with the opinion about the islands and would like more consideration given to removing them inasmuch as she believes the islands are difficult to see and cause flat tires.

The MUA force main project near the library parking lot is still being planned. Mr. Long will work with the MUA to coordinate that project with the timing of the library's parking lot improvements. His process of writing the specs and soliciting bids will take a while so the parking lot improvement project is expected to begin in September or October.

**NEW BUSINESS:**

**Resignation of Deborah Rixon:**

Ms. Rixon has formally submitted a letter of resignation from the Mount Laurel Library Board of Trustees. Motion to accept her resignation: Ms. Duffey, 2<sup>nd</sup> Ms. Blair. All in Favor.

Since Ms. Rixon was serving as Board Secretary, Ms. Sawyer was nominated to fill the position.

Motion to nominate Ms. Sawyer as Board Secretary: Ms. Kromplewski, 2<sup>nd</sup> Ms. Duffey. All in Favor.

Ms. McCormick will continue to act as secretary designate.

**RESOLUTION 2017-25: Review of the Annual Audit**

The annual audit report was distributed earlier in the week for review. At the next Board of Trustees meeting in July Ms. Boydston will discuss the report and outline her action plan.

Motion to approve: Ms. Cohen, 2<sup>nd</sup> Ms. Sawyer

Roll Call: 5 yes votes, 1 abstention

**RESOLUTION 2017-26: Adopt Change to the Circulation Policy**

Ms. Boydston explained that a patron questioned a perceived ambiguity in a paragraph of the library's circulation policy pertaining to collection activities on delinquent accounts. Ms. Boydston proposes changing the wording so that it clearly states collection activities may be initiated for unpaid fines as well as for the replacement cost of materials not returned.

Motion to approve: Ms. Sawyer, 2<sup>nd</sup> Ms. Duffey

Roll Call: 6 yes votes

**RESOLUTION 2017-27: Authorization to Sell Surplus on Better World Books**

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Blair, 2<sup>nd</sup> Ms. Duffey

Roll Call: 6 yes votes

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

Motion to adjourn at 6:28 PM: Ms. Duffey, 2<sup>nd</sup> Ms. Blair

Roll Call: All in favor