

**Mount Laurel Library  
Board of Trustees  
Regular Meeting Minutes  
February 21, 2018**

**CALL TO ORDER:** 6:01 P.M.

**FIRE SAFETY INFORMATION:** Provided by Mr. Stridick

**OPEN PUBLIC MEETING LAW STATEMENT:**

Mr. Stridick stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

**ROLL CALL:**

Gina Acerbo - present  
Diane Blair - *absent*  
Karen Cohen - present  
Noreen Duffey - present  
Kurt Folcher - present  
Marie Kromplewski - present  
Dennis Marks - *absent*  
Stephanie Sawyer - present  
Walter Stridick - present

**ALSO PRESENT:**

John Armano, Esq.  
Becky Boydston  
Gayle McCormick

**PUBLIC COMMENT:** None

**APPROVAL of MINUTES:**

Approval of minutes of January 17, 2018 meeting:  
Motion: Mr. Folcher, 2<sup>nd</sup> Ms. Kromplewski  
All in favor

**APPROVAL of BILL LIST and BILL LIST ADDENDUM:**

Motion to approve all bills: Ms. Sawyer, 2<sup>nd</sup> Ms. Acerbo  
Roll Call: 7 yes votes

## **REPORT from LIBRARY STAFF:**

### **Volunteer Recognition Luncheon**

Ms. Boydston is planning a luncheon for Sunday March 25, 2018 at 1:00 P.M. in the library meeting room to recognize and thank the many people who volunteer their time to benefit the library. In addition to all regular volunteers the list of invitees includes members of the Board of Trustees, the Friends, and Lenape students who work with job coaches. Wegmans generously donated \$250 toward food for the luncheon.

**OLD BUSINESS:** Nothing to discuss.

### **NEW BUSINESS:**

#### **Parking Lot Improvement Project**

Mr. Bill Long of the Alaimo Group was in attendance to present an overview of the planned parking lot construction project. Of the options considered to improve the lot, it was determined that the best plan is to mill and pave since significant sub-base failure has been identified. Bids will be received on March 8<sup>th</sup> and the contract will be awarded on March 21<sup>st</sup> upon Board approval. Currently, Mr. Long expects to receive bids between \$400,000 and \$500,000.

The scope of work will include the lot itself, curbs, sidewalks, drains and stop signs. Construction will be completed in three phases to allow for continuous operation of the library with spaces available for patron parking throughout the 90-day project. Total parking spaces upon completion will be at least 140, including 6 ADA compliant spaces.

The driveway aisle will be reduced by half during construction but the contractor will provide traffic control. Ms. Duffey asked whether signs will be installed to alert all drivers of the construction and to the increased pedestrian activity across Walt Whitman Avenue. Mr. Long stated that the contractor will be required to place a menu board with the message.

Mr. Folcher asked if existing islands will be included in the final parking lot plan. Mr. Long explained that the center island will be removed to allow for additional parking spaces but the other islands will be reinstalled since they help direct safe traffic flow.

Ms. Cohen asked if the finished project would include directional arrows for one-way traffic. Mr. Long explained that the 25-foot wide aisles are large enough to accommodate two-way traffic so arrows will not be included. A center line stripe can be added to the driveway to clarify entrance and exit lanes.

Mr. Folcher asked if any measures will be taken to ensure that the contractor completes the job. In reply, Mr. Long said that a performance bond will insure that the job is completed to specifications.

Ms. Boydston mentioned that the Friends April book sale will be impacted by the project, and the concerts planned during construction have been moved to the community center. She is still awaiting details from New Jersey State regarding the application process for library improvement funds approved by voter referendum.

### **Update on Teen Library Cards**

During the first six months since teens have been permitted to obtain their own library card without parent/guardian signature there have been 23 such cards issued. Most of those were Lenape students who were encouraged by their teacher to obtain one. Two teens currently have overdue items in excess of the \$10 maximum fine allowed under the limited access teen card.

### **Better World Books**

Better World Books has completed an analysis of the business generated from Mount Laurel Library. Inasmuch as they have been paying shipping charges for the outdated/worn materials we send them for resale they have not been making enough money to continue the arrangement without modification. They proposed a prescreen process whereby our employee will scan each barcode to determine which items will be accepted by Better World Books. The remainder of unwanted items would then be disposed by donating to our Friends organization.

### **RESOLUTION 2018-15: Authorization to Sell Surplus on Better World Books**

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Mr. Folcher, 2<sup>nd</sup> Ms. Duffey

Roll Call: 7 yes votes

### **Annual Review for Library Director**

Mr. Stridick has proposed a procedure for annual review of the library director's performance. Mr. Folcher suggested that the topic be tabled for further discussion at the next Board meeting to allow attorney review of the proposed procedure.

Motion to table the discussion: Mr. Folcher, 2<sup>nd</sup> Ms. Sawyer

All in favor

**PUBLIC COMMENT:** None

### **ADJOURNMENT:**

Motion to adjourn at 6:54 PM: Ms. Sawyer, 2<sup>nd</sup> Mr. Folcher

All in favor